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### Using Bullets

**Bullets**

- Each bullet should represent one idea or action.
- At the bottom of the text window there are two arrows, a plus sign, and an "X".
  - The arrows shift the text right or left to indent the text.
  - The plus sign adds a new bullet.
  - The "X" deletes the bullet.

**Bullet Selector**

- Click on the bullet to bring up the bullet selector.
- Select a colored bullet to match the color of markup on the image (if applicable).
  - When using colored bullets in a step, always start with red, then progress through the colors from left to right (red, orange, yellow, etc.).
- There are four types of bullets available in the bullet selector:
  - Caution: Use Caution Bullets to warn users of something potentially dangerous to themselves or the device.
  - Note: Use Note bullets to provide users with additional information for device disassembly.
  - Reminder: Use Reminder bullets to provide users with tips on how to reconstruct the device once it is disassembled.
  - Title: Use Title bullets when you need to create a title and provide additional bullets beneath.
- Note: Bullets can either be colored or have a bullet type, not both.
- Use special bullet types **sparingly**. Overuse will mislead users, making the special bullet ineffective.



The image contains two screenshots. The top screenshot shows a text editor window with a bullet point and a 'Save' button. The bottom screenshot shows a 'Bullet Selector' dialog box with various bullet options like 'Caution', 'Note', 'Reminder', and 'Make title'.

iFixit.com communicates their content rules to users by utilizing not only text, but also visual and audio displays of information. For more, see "iFixit Myself: User-Generated Content Strategy in "The Free Repair Guide for Everything,"" by G. Getto and J. T. Labriola, p. 37.

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